

WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

JUNE 17, 2019

The Wattsburg Area School District Board of Education held their Regular Board meeting at the Wattsburg Area Elementary Center on June 17, 2019.

President Andy Pushchak called the meeting to order at 7:00 p.m. Dr. Bill Hallock, Mr. Josh Paris, Mrs. Julie Pikiewicz, Mr. Marty Pushchak, Mr. Aaron Snippert, Mrs. Amanda Thayer-Zacks, and Dr. Andy Pushchak attended. Also in attendance were Mr. Kenneth Berlin, Superintendent, Mrs. Vicki Bendig Business Administrator and Attorney Christine McClure, Solicitor. Mr. Eric Duda and Mrs. Brenda Sandberg were absent.

Roll Call

Dr. Pushchak announced that the Board met in executive session prior to tonight's meeting to discuss the Act 44 annual safety and security report, the superintendent evaluation and the new Assistant to the Superintendent position.

Motion by Mr. Snippert, seconded by Dr. Hallock to approve the agenda as presented. Motion approved by a voice vote with no opposition. Motion carried.

Agenda

Motion by Mr. Snippert, seconded by Dr. Hallock to approve the meeting minutes of the May 20, 2019 Board Meeting and the June 10, 2019 Work Session. Motion approved by a voice vote with no opposition. Motion carried.

Meeting Minutes

There were no school reports this evening.

School Reports

Mr. Berlin publically thanked Mrs. Bendig for her assistance in district operations during his absence and thanked the Board for their support during his surgery and recovery time.

Superintendent's Report

Motion by Mr. Pushchak, seconded by Mr. Snippert to approve the following reports, payments and invoices as presented:

Business Administrator's Report

- Revenue & Expenditure Reports
 - [General Fund](#): \$6,988,278.65
 - [Capital Projects](#): \$9,760.66
 - [Cafeteria Report](#): \$(1,321.82)
- Checks and Invoices
 - [Exhibit A1](#) Checks Already Written: \$39,490.95
 - [Exhibit A2](#) Checks Already Written: \$5,640.96
 - [Exhibit A3](#) General Fund Bills: \$388,699.19
 - [Exhibit B](#) Cafeteria Bills: \$18,371.91
 - [Exhibit D](#) SHS Activity Fund Report: \$76,031.21

Motion approved by a voice vote with no opposition.

Motion by Dr. Hallock, seconded by Mr. Snippert to approve the following:

- The Letter of Agreement between The Meadows Psychiatric Center and WASD for the 2019-2020 and 2020-2021 school years as outlined in [Exhibit E](#).
- Dr. Andy Pushchak as the WASD Representative to the Northwest Tri-County Intermediate Unit #5 Board of Directors July 1, 2019 through June 30, 2022.

Meadows Agreement

**Northwest Tri-County
Intermediate Unit
Representative**

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Pushchak, seconded by Dr. Hallock to adopt the General Fund Budget for the 2019-2020 fiscal year totaling \$25,605,308.00. In a recorded roll call vote, Mr. Pushchak, Mr. Snippert, Mrs. Thayer-Zacks, Dr. Hallock, Mr. Paris, Mrs. Pikiwicz, and Dr. Pushchak voted to adopt the 2019-2020 fiscal year budget. Motion carried.

**2019-2020
General Fund Budget**

Motion by Mr. Pushchak, seconded by Dr. Hallock to approve the Real Property Tax Resolution:

Resolved, that the Wattsburg Area Board of School Directors does hereby levy for the school fiscal year July 1, 2019, to and including June 30, 2020, on each dollar of the total assessment of all real property in the Wattsburg Area School District comprised of the Borough of Wattsburg and Townships of Amity, Greene, Greenfield and Venango in the amount of 19.1858 mills or \$1,918.58 on each one hundred thousand (\$100,000) dollars of assessed valuation of taxable property for general school purposes and the payment of teachers' salaries and rentals to school authorities. In a recorded roll call vote, Mr. Pushchak, Mr. Snippert, Mrs. Thayer-Zacks, Dr. Hallock, Mr. Paris, Mrs. Pikiwicz, and Dr. Pushchak voted to approve the resolution. Motion carried.

**Real Property Tax
Resolution**

Motion by Mr. Pushchak, seconded by Mr. Snippert to approve the Per Capita Tax Resolution:

Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Wattsburg Area School District, nineteen (19) years of age and older, within the School District a Per Capita Tax in the amount of five (\$5.00) dollars as provided for in the Public School Code of 1949 (Section 679) as amended during the Period July 1, 2019 and ending June 30, 2020. In a recorded roll call vote, Mr. Pushchak, Mr. Snippert, Mrs. Thayer-Zacks, Dr. Hallock, Mr. Paris, Mrs. Pikiwicz, and Dr. Pushchak voted to approve the resolution. Motion carried.

**Per Capita Tax
Resolution**

Motion by Mr. Pushchak, seconded by Dr. Hallock to approve the Act 511 Per Capita Tax Resolution:

Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Wattsburg Area School District, nineteen (19) years of age and older, within the School District a Per Capita Tax in the amount of (\$5.00) dollars as provided for in the Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq., during the period July 1, 2019 and ending June 30, 2020. In a recorded roll call vote, Mr. Pushchak,

**Act 511 Per Capita Tax
Resolution**

Mr. Snippert, Mrs. Thayer-Zacks, Dr. Hallock, Mr. Paris, Mrs. Pikiwicz, and Dr. Pushchak voted to approve the resolution. Motion carried.

Motion by Mr. Pushchak, seconded by Mr. Snippert Earned Income Tax (Wage Tax) Resolution:

Resolved, that the Wattsburg Area Board of School Directors hereby reenacts and continues an earned income tax, to be levied in the amount of one percent (1%) on salaries, wages, commissions and other compensation earned during the period July 1, 2019 and ending June 30, 2020, on all residents of the Wattsburg Area School District who have attained the age of eighteen (18) years and older, and on the net profits earned during said periods from business, professions or other activities conducted by residents of the said District in accordance with Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as a The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq. In a recorded roll call vote, Mr. Pushchak, Mr. Snippert, Mrs. Thayer-Zacks, Dr. Hallock, Mr. Paris, Mrs. Pikiwicz, and Dr. Pushchak voted to approve the resolution. Motion carried.

**Earned Income Tax
Resolution**

Motion by Mr. Pushchak, seconded by Mr. Snippert to reconsider the Real Property Tax Resolution. Motion to reconsider approved by a voice vote with no opposition. Motion carried.

**Reconsider the Real
Property Tax
Resolution**

In a recorded roll call vote, Dr. Hallock, Mr. Paris, Mrs. Pikiwicz, Mr. Pushchak, Mr. Snippert, Mrs. Thayer-Zacks, and Dr. Pushchak voted against the Real Property Tax Resolution:

Resolved, that the Wattsburg Area Board of School Directors does hereby levy for the school fiscal year July 1, 2019, to and including June 30, 2020, on each dollar of the total assessment of all real property in the Wattsburg Area School District comprised of the Borough of Wattsburg and Townships of Amity, Greene, Greenfield and Venango in the amount of 19.1858 mills or \$1,918.58 on each one hundred thousand (\$100,000) dollars of assessed valuation of taxable property for general school purposes and the payment of teachers' salaries and rentals to school authorities. Motion failed.

**The Real Property Tax
Resolution**

Motion by Mr. Pushchak, seconded by Dr. Hallock to approve the Real Property Tax Resolution:

Resolved, that the Wattsburg Area Board of School Directors does hereby levy for the school fiscal year July 1, 2019, to and including June 30, 2020, on each dollar of the total assessment of all real property in the Wattsburg Area School District comprised of the Borough of Wattsburg and Townships of Amity, Greene, Greenfield and Venango in the amount of 19.7786 mills or \$1,977.86 on each one hundred thousand (\$100,000) dollars of assessed valuation of taxable property for general school purposes and the payment of teachers' salaries and rentals to school authorities. In a recorded roll call vote, Mr. Pushchak, Mr. Snippert, Mrs. Thayer-Zacks, Dr. Hallock, Mr. Paris, Mrs. Pikiwicz, and Dr. Pushchak voted to approve the resolution. Motion carried.

**The Real Property Tax
Resolution**

Motion by Mr. Pushchak, seconded by Mr., Snippert to approve the Realty Transfer Tax Resolution:

Realty Transfer Tax Resolution

Resolved, that the Wattsburg Area Board of School Directors hereby reenacts and continues a Realty Transfer Tax, to be levied in the amount of one percent (1%) on Transfers beginning July 1, 2019, and ending June 30, 2020, of real property or any interest in real property situated within the Wattsburg Area School District in accordance with Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq. In a recorded roll call vote, Mr. Pushchak, Mr. Snippert, Mrs. Thayer-Zacks, Dr. Hallock, Mr. Paris, Mrs. Pikiewicz, and Dr. Pushchak voted to approve the resolution. Motion carried.

Motion by Mr. Pushchak, seconded by Dr. Hallock to approve the Local Services Tax Resolution

Local Services Tax Resolution

Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the privilege of engaging in an occupation within the limits of the Wattsburg Area School District, who have attained the age of eighteen (18) years and older, a Local Services Tax in the amount of ten (\$10) dollars as provided in The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq., during the period July 1, 2019 through June 30, 2020. In a recorded roll call vote, Mr. Pushchak, Mr. Snippert, Mrs. Thayer-Zacks, Dr. Hallock, Mr. Paris, Mrs. Pikiewicz, and Dr. Pushchak voted to approve the resolution. Motion carried.

Motion by Mr. Pushchak, seconded by Mr. Snippert to approve the Act 1 Exclusion Resolution - Homestead/Farmstead as outlined in [Exhibit F](#). In a recorded roll call vote, Mr. Pushchak, Mr. Snippert, Mrs. Thayer-Zacks, Dr. Hallock, Mr. Paris, Mrs. Pikiewicz, and Dr. Pushchak voted to approve the resolution. Motion carried.

Act 1 Exclusion Resolution

Motion by Mr. Pushchak, seconded by Mrs. Pikiewicz to approve WASD to enter into an agreement with The Nutrition Group for food service management for the 2019-2020 school year with the option to renew for four additional years. In a recorded roll call vote, Mr. Pushchak, Mr. Snippert, Mrs. Thayer-Zacks, Dr. Hallock, Mr. Paris, Mrs. Pikiewicz, and Dr. Pushchak voted to approve entering into the agreement. Motion carried.

Nutrition Group Food Service Management

Motion by Mr. Pushchak, seconded by Dr. Hallock to approve lunch prices for the 2019-2020 school year reflecting no change as follows:

School Meal Pricing

	SHS	WAMS	WAEC
Breakfast	\$1.10	\$1.10	\$1.10
Lunch	\$2.60	\$2.60	\$2.35
Milk	.55	.55	.55

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Snippert, seconded by Dr. Hallock to approve the use of the elementary center gymnasium Monday – Thursdays, February 24 through April 30, 2020 from 4:30 – 9:00 PM by Wattsburg Area Little League at no cost to the

Facility Use Request

requestor. Motion approved by a voice vote with no opposition. Motion carried.

Motion by Dr. Hallock, seconded by Mrs. Pikiewicz to approve the following:

- Laura Schaefer as an addition to the Kelly Educational Staffing Substitute List for the 2018-2019 school year.
- The tuition reimbursement requests as outlined in [Exhibit G](#).
- The following resignations:
 - Judith Metzler, Elementary Teacher for the purpose of retirement effective June 8, 2019.
 - Janet Mullaney, Child Nutrition Director for the purpose of retirement effective June 30, 2019.
- The following appointments:
 - Sue Green and Rebecca Heitzenrater as ESY Aides throughout the month of July 2019 and possibly into August 2019 at the contractual rate according to the WASD/WESPA Collective Bargaining Unit Agreement.
 - Fredrick Kunselman as Custodian, Class B, 6.50 hours/day, 210 days/year effective June 18, 2019.
 - Ronald Rairie as WAMS/SHS piano tuner/repair technician for the 2019-2020 school year at a rate not to exceed \$800.
 - Mark Alloway as concert accompanist for the 2019-2020 school year at a rate not to exceed \$1,900.
 - Adam Mong as maintenance summer help at the rate of \$10/hour effective June 10, 2019.
 - Ryan Murphy as LSS Extended School Year Teacher throughout the month of July 2019 and possibly into August 2019 to be paid at contractual rate according to the WASD/WEA Collective Bargaining Unit Agreement.
 - Michelle Kappler as Primary Subject Teacher at Wattsburg Area Middle School at Maters, Step 5 effective August 21, 2019.
 - Jessica Radcliff as Primary Subject Teacher at Wattsburg Area Middle School at Masters, Step 5 effective August 21, 2019.
 - Rebecca Kelley as Assistant to the Superintendent and to approve the agreement between Rebecca Kelley and Wattsburg Area School District effective July 1, 2019.
 - Kyle Forbes as Summer Maintenance Help at the rate of \$10.00/hour effective June 18, 2019.
 - Rebecca Kelley as the District Title IX Coordinator and Open Records Officer effective July 1, 2019.
 - Vicki Bendig as Food Service Director effective July 1, 2019.
- The following conference requests:
 - Jennifer Malec, Heather Hedderman and Ebbie Shores to attend PA Dept. of Education CS for All PA K-8 Model on May 30-31, 2019 in Pittsburgh, PA. Estimated cost \$1,083.36. Funds from Grant.

Kelly Educational Substitute

Tuition Reimbursement

Resignations

Personnel Appointments

Conference Requests

- Resource Officer David Knight to attend School CPTED on July 29-31 in Pittsburgh, PA. Estimated cost \$400. Funds from SHS Professional Development.
- An Intermittent Family Medical Leave of Absence for Jeffrey Gifford effective June 6, 2019.
- Attendance for travel reimbursement for all PDE related meetings and the following meetings for the 2019-2020 school year:
 - Superintendent
 - Curriculum Meetings
 - Federal and Special Program Meetings
 - Superintendent Advisory Meetings
 - Other District related meetings
 - Assistant to the Superintendent
 - Curriculum Meetings
 - Federal and Special Program Meetings
 - Other District related meetings
 - Professional Development and other job related meetings as approved by the Superintendent
 - Business Administrator
 - PSBO Meetings
 - Business Administrators' Meetings
 - Federal and Special Meetings
 - Other District related meetings
 - Principals
 - Erie County Principals' Meetings for all principals.
 - Special Education Supervisor
 - Special Education Supervisor Meetings
 - Plant Operations and Transportation Supervisor
 - Plant Operations Supervisors' Meetings
 - Superintendent Secretary
 - Personnel meetings
 - Certification meetings
 - Superintendent Secretary's meetings
 - Tim Malinowski
 - Cyber Meetings
 - Systems Information Specialist
 - A/CAPA Meetings
 - PIMS/Penndata
 - Athletic Director
 - District 10 and the Erie County Athletic meetings
 - School Psychologist
 - Erie County Special Education for School Psychologists meetings
 - Speech/Language Pathologist
 - Special Education Speech/Language Pathologist meetings
 - Discovery Teacher
 - Gifted/Talented Meetings and required trainings

Leave Request**Travel Reimbursements**

- Special Education Secretary
 - PIMMS Meetings
 - SBAP Meetings

Motion approved by a voice vote with no opposition. Motion carried.

Dr. Pushchak acknowledged that Mrs. Metzler has served the district for 46 years.

Motion by Dr. Hallock, seconded by Mrs. Pikiwicz to approve the Superintendent's 2018-2019 Annual Performance Evaluation. In a recorded roll call vote, Dr. Hallock, Mr. Paris, Mrs. Pikiwicz, Mr. Pushchak, Mr. Snippert, Mrs. Thayer-Zacks, and Dr. Pushchak voted to approve the Superintendent evaluation. Motion carried.

**Superintendent's
Evaluation**

Dr. Pushchak shared that the superintendent's evaluation this year was very positive.

Motion by Dr. Hallock, seconded by Mr. Snippert to approve the implementation of curriculum and purchase of materials from American Reading Company for grades K-3 at a cost not to exceed \$135,000 during the 2019-2020 fiscal year and \$135,000 for the 2020-2021 fiscal year as outlined in [Exhibit H](#). Motion approved by a voice vote with no opposition. Motion carried.

**American Reading
Company K-3
Materials**

Motion by Dr. Hallock, seconded by Mr. Pushchak to approve high school and elementary extended school year students to travel to area locations during the Extended School Year Program. Funding from Special Education. Motion approved by a voice vote with no opposition. Motion carried.

**Transportation
Requests**

Motion by Mrs. Thayer-Zacks, seconded by Dr. Hallock to approve the following:

- Brad Galloway as an addition to the WASD Volunteer list
- The extra-curricular appointments for the 2019-2020 school year as outlined in [Exhibit I](#).
- The fall coaching appointments for the 2019-2020 school year as outlined in [Exhibit J](#).
- The agreement between WASD and Sport Safe Testing Services for student athletes' drug testing as outlined in [attachment 1](#).

**Volunteer List
Extra-Curricular
Appointments

Fall Coaching
Appointments
Sport Safe Agreement**

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Snippert, seconded by Mrs. Thayer-Zacks to declare items as surplus as outlined in [Exhibit K](#). Motion approved by a voice vote with no opposition. Motion carried.

Items as Surplus

Dr. Hallock shared that PennDOT is considering a roundabout in front of the Erie County Technical School and discussion is in progress with PennDOT regarding monies for the property for the easement. More details to follow when available. He also shared that the superintendents and legislative leaders

**Erie County
Vocational/Technical
School**

have met to discuss how to move forward with the renovations at the Erie Co. Technical School. Grants may be an option.

There is no IU5 report this month. The next IU5 meeting is scheduled for June 26, 2019.

During Board Correspondence and Dialogue, Dr. Pushchak welcomed Rebecca Kelley as the new Assistant to the Superintendent. He shared that Dr. Hallock, Mr. Paris, Mr. Pushchak and himself attended the Seneca Commencement. The program was well done and an enjoyable celebration. He also reminded everyone that there is no board meeting in July. August 12 will be the next meeting.

**Board Correspondence
And
Dialogue**

There being no further business before the Board, upon motion by Dr. Hallock, seconded by Mrs. Pikiewicz, the meeting adjourned at 7:25 p.m.

Adjournment

Signature on File
Vicki Bendig
School Board Secretary